

FEDERAL ELECTION COMMISSION WASHINGTON, D.C. 20063 February 27, 2003

Owen Malcolm, Treasurer Friends for Cliff Steams P.O. Box 308 Silver Springs, FL 34489

Identification Number:

C00229377

Reference:

October Quarterly (8/22/02-9/30/02) and 30 Day Post-General Election

RQ-3

(10/17/02-11/25/02) Reports

Dear Mr. Malcolm:

This letter is to inform you that as of February 26, 2003 the Commission has not received your response to our requests for additional information dated February 4, 2003. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

An adequate response must be received at the Commission by March 19, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

<u>Plectronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended.</u> If you should have any questions regarding this matter, please contact Christopher Whyrick on our toll-free number (800) 424-9530 (at the prompt press ), then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson

Assistant Staff Director Reports Analysis Division